

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **NEIGHBOURHOOD PLAN STEERING GROUP MEETING**

**MONDAY, 13 NOVEMBER 2023 AT 7.30PM**

**The meeting will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard – members of the public welcome.**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill, in accordance with its Terms of Reference.

### **AGENDA**

**1. Welcome. Apologies. Any Declarations of Interests by SG members.**

**2. Approve Minutes of meeting held on 02.10.2023.**

**3. Action Points from last meeting not covered elsewhere on agenda.**

a) Publication of analysis of Community Facilities section on website - Confirmation from PS that this is now available.

**4. Discuss arrangements to publish the Draft Plan following approval (without amendment) by the Parish Council at their meeting on 30.10.2023.**

a) Consider on-line methods via website and social media.

b) Consider how to provide hard copies for those unable to utilise internet.

c) Approve summary version for use on Facebook etc.

d) Finalise general programme of publicity.

**5. Approve questionnaire to accompany publication of Draft Plan.** Draft version circulated prior to meeting for consideration.

a) Decide whether to use Jotform, Survey Monkey, Google for publishing the questionnaire on line.

b) agree means of returning questionnaire for those not using on-line version.

c) decide time scale for responses.

d) make provisional arrangements for workshop to enable discussions with residents and any other interested parties.

**6. North Yorkshire Housing Strategy 2024-29.**

Agree response to this consultation document on behalf of the Parish Council.

**7. Any Other Business.**

**8. Date of next meeting.**

**Neighbourhood Plan Contact details:** For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on [kmlldpc@btinternet.com](mailto:kmlldpc@btinternet.com) Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)

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Dated 07.11.2023.